



Matushri Prabhaben Khodabhai Boghara Medical College & Research Centre

Manage by : Shree Patel Seva Samaj - Atkot

ANNEXURE IV

Outward No: MPKBMC/ANN/479/2025

Curriculum Committee

Purpose:

The Curriculum Committee is established to design, implement, and continually improve the curriculum of MPKB Medical College and Research Centre. The committee aims to ensure that the educational programs meet high standards of medical education and produce competent healthcare professionals.

Committee Members:

Sr.	Name of faculty	Designation	Date And Year Of BCME
1	Dr. Ramesh Kachhadia	Chairman	-
2	Dr. Raj Kumar	Member	2-4 Sep 2021
3	Dr. Unmesh Dave	Member	4-6 July -2017
4	Dr Gaurang Anandpara	Member	16-18 Aug 2017
5	Dr.Govardhan vaghasiya	Member	14-16 April 2012
6	Dr.Snehal Punatar	Member	19-21 Dec 2010
7	Dr Rajkumar Mashru	Member	23-25 Jan 2024

Reporting Procedure:

1. **Initial Report:** Issues, suggestions, or complaints regarding the curriculum can be reported to any committee member or directly to the Dean.
2. **Confidentiality:** All reports will be handled with confidentiality to maintain a secure environment for feedback.
3. **Immediate Response:** The committee will respond promptly to address any concerns or implement suggestions.

DEAN

Matushri Prabhaben Khodabhai Boghara
Medical College & Research Centre

Rajkot-Bhavnagar High-Way, Atkot-360040, Ta.:Jasdan, Dist.: Rajkot.

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Role and Responsibilities of the Committee:

1. Curriculum Design and Development:

- Develop a comprehensive and up-to-date curriculum that aligns with current medical standards and practices.
- Integrate basic sciences, clinical sciences, and behavioral sciences into the curriculum.
- Ensure the curriculum fosters critical thinking, clinical skills, and ethical practices.

2. Curriculum Review and Revision:

- Conduct regular reviews of the curriculum to ensure it remains relevant and effective.
- Incorporate feedback from students, faculty, and other stakeholders into curriculum revisions.
- Adapt the curriculum to incorporate new medical knowledge, technologies, and practices.

3. Implementation and Coordination:

- Coordinate with departments to ensure effective implementation of the curriculum.
- Monitor the delivery of the curriculum to ensure consistency and quality across all departments.
- Facilitate interdepartmental collaboration for integrated teaching and learning.

4. Assessment and Evaluation:

- Develop and implement effective assessment methods to evaluate student performance.
- Ensure that assessment methods are fair, transparent, and aligned with learning objectives.
- Analyze assessment data to identify areas for improvement in the curriculum.

5. Faculty Development:

- Organize training sessions and workshops for faculty on curriculum design and delivery.
- Encourage faculty to engage in continuous professional development and stay updated with advancements in medical education.
- Support faculty in developing innovative teaching methods and materials.

6. Student Involvement and Support:

- Involve students in curriculum development and review processes to gather their perspectives and feedback.
- Provide academic support and resources to help students succeed in the curriculum.
- Address student grievances related to the curriculum and take appropriate actions.

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7. Quality Assurance:

- Monitor the quality of the curriculum through regular evaluations and feedback mechanisms.
- Implement quality improvement initiatives based on evaluation results and feedback.
- Ensure the curriculum meets accreditation standards and regulatory requirements.

8. Documentation and Reporting:

- Maintain detailed records of curriculum changes, assessments, and evaluations.
- Prepare and submit regular reports to the Dean on the committee's activities, achievements, and areas for improvement.

9. Innovation and Research:

- Encourage and support educational research projects that contribute to curriculum development.
- Disseminate research findings to improve curriculum design and delivery practices.

10. Collaboration and Networking:

- Foster collaboration with other medical education institutions and organizations.
- Participate in national and international forums on medical education and curriculum development.

Committee Meetings:

- The committee will meet at least once every quarter to discuss ongoing activities, review progress, and plan future initiatives.
- Special meetings can be convened by the Chairperson to address urgent issues or proposals.

Review and Amendments:

- The committee will review its policies, procedures, and activities annually to ensure they remain effective and aligned with institutional goals.
- Any amendments to the committee's structure, roles, or responsibilities will be made in consultation with the Dean and other relevant stakeholders.

This framework ensures that the Curriculum Committee at MPKB Medical College and Research Centre effectively contributes to the continuous improvement of the educational programs, enhancing the quality of medical education provided to student

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