

**Matushri Prabhaben Khodabhai Boghara
Medical College & Research Centre**

Manage by : Shree Patel Seva Samaj - Atkot



ANNEXURE VI

Outward No: MPKBMC/ANN/481/2025

Gender Harassment Committee

Committee Members:

Sr.	Name of faculty	Designation	Email Address	Mobile number
1	Dr. Ramesh Kachhadia	Dean	drrameshkachhadia@gmail.com	9825377265
2	Dr. Gaurang Anandpara	Professor, Department of Biochemistry	gauranganandparas@gmail.com	8320210009
3	Dr Navnit Bodar	Chief Administrative officer	nbbodar85@gmail.com	9586327954
4	Dr. Ankita Vasani	Assistant Professor, Department of ENT	ankitamsent11@gmail.com	9016736905
5	Dr. Raj Kumar	Professor, Department of Anatomy	rajcumarghanghas1983@gmail.com	9466833363
6	Dr. Unmesh Dave	Professor, Department of Physiology	dr.unmeshdave@gmail.com	9033430048
7	Dr.Drashti Meh	Assistant Professor, Department of Dental	drashti.meh@gmail.com	8866541005
8	Dr. Arpita Bhattacharya	Assistant Professor microbiology	arpitadr90@gmail.com	9804203885
9	Dr.Mira parmar	Assistant Profesor Community medicine	miraparmar31197@gmail.com	8264721438

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DEAN

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Role of the Committee: The Gender Harassment Committee is established to create a safe and respectful environment at MPKB Medical College and Research Centre. The committee is responsible for preventing, addressing, and resolving incidents of gender-based harassment.

Responsibilities:

1. Policy Development and Implementation:

- Develop and implement policies and procedures related to gender harassment.
- Ensure policies are in line with national and international guidelines.

2. Awareness and Training:

- Conduct regular training sessions for all staff, students, and faculty on gender sensitivity and harassment prevention.
- Raise awareness about gender harassment and the importance of a respectful workplace.

3. Incident Reporting Mechanism:

- Establish a clear, confidential, and accessible reporting mechanism for victims of gender harassment.
- Ensure all incidents are reported directly to the Dean.

4. Investigation and Resolution:

- Conduct thorough and impartial investigations into reported incidents of gender harassment.
- Ensure timely and fair resolution of complaints, protecting the rights of all parties involved.

5. Support and Counseling:

- Provide support and counseling services to victims of gender harassment.
- Ensure victims receive the necessary psychological and legal support.

6. Monitoring and Evaluation:

- Monitor the implementation and effectiveness of gender harassment policies.
- Regularly evaluate the committee's activities and outcomes to identify areas for improvement.

7. Confidentiality and Protection:

- Maintain the confidentiality of all reports and investigations.
- Protect the privacy and rights of victims and witnesses.

8. Reporting and Documentation:

- Document all reported incidents, investigations, and resolutions.
- Submit regular reports to the Dean on the committee's activities and any significant issues.

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9. Promoting a Safe Environment:

- Foster a culture of respect and equality within the institution.
- Implement programs and initiatives to prevent gender harassment.

10. Legal Compliance:

- Ensure all actions taken by the committee comply with relevant laws and regulations.
- Work with legal advisors to stay updated on legal requirements and best practices.

Meeting Schedule:

- The Gender Harassment Committee will meet monthly to review policies, discuss ongoing cases, and plan awareness activities.
- Additional meetings may be called as needed to address urgent cases or significant incidents.

Incident Reporting:

- All incidents of gender harassment must be reported directly to the Dean, Dr. Ramesh Kachhadia.
- The Dean will oversee the initial response and ensure the incident is referred to the committee for further action.

This committee will ensure that MPKB Medical College and Research Centre is a safe and supportive environment for everyone, free from gender-based harassment and discrimination.

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