



Matushri Prabhaben Khodabhai Boghara Medical College & Research Centre

Manage by : Shree Patel Seva Samaj - Atkot

ANNEXURE II

Outward No: MPKBMC/ANN/477/2025

Medical Education Unit (MEU)

Purpose:

The Medical Education Unit (MEU) Committee is established to enhance the quality of medical education at MPKB Medical College and Research Centre. The committee aims to oversee the planning, implementation, and evaluation of educational programs to ensure they meet the highest standards.

Committee member:

Name	Designation	Experience	Date and year of BCME	Date and year of ACME	
Dr Ramesh Kachhadia	Dean & Professor in General Surgery	27 Years			Chairman
Dr Unmesh Dave	Professor in Physiology	10 Years	4 to 6 July 2017	September 2019	MEU-Cordinator
Dr Rajkumar	Professor in Anatomy	9 Years	2 to 4 September 2021		Member
Dr Gorvardhan Vaghasiya	Professor in General Surgery	14 Years	14 to 16 April 2012		Member

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Dr Govinddas Akbari	Associate Professor in Anatomy	8 Years	2 to 4 September 2021	August 2024	Member
Dr Gaurang Anandpara	Professor in Biochemistry	10 Years	1 to 3 August 2018		
Dr Snehal Punatar	Professor in Orthopedics	12 Years	19 to 21 December 2010		
Dr Vishal Joshi	Professor in Anesthesiology	11 years	5 to 7 January 2012		

Reporting Procedure:

1. **Initial Report:** Any issues, suggestions, or complaints regarding the medical education program can be reported to any committee member or directly to the Dean.
2. **Confidentiality:** All reports will be treated with confidentiality to ensure a transparent and secure environment.
3. **Immediate Response:** The committee will respond to reports and suggestions promptly to address any concerns or improvements needed.

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Role and Responsibilities of the Committee:

1. Curriculum Development and Review:

- Design and update the curriculum to ensure it aligns with the latest medical standards and practices.
- Regularly review and revise the syllabus to incorporate new medical knowledge and technologies.

Teaching Methodologies:

- Promote innovative and effective teaching methodologies.
- Organize workshops and training sessions for faculty to enhance their teaching skills.
- Encourage the use of modern educational tools and technologies.

2. Assessment and Evaluation:

- Develop and implement robust assessment methods to evaluate student performance.
- Ensure fair and transparent examination processes.
- Analyze assessment results to identify areas for improvement in the curriculum and teaching methods.

3. Faculty Development:

- Organize continuous professional development programs for faculty.
- Encourage faculty to participate in national and international conferences, seminars, and workshops.
- Provide opportunities for faculty to engage in research and scholarly activities.

4. Student Support and Guidance:

- Establish mentorship programs to support students academically and professionally.
- Provide career counseling and guidance to students.
- Address student grievances related to the educational program and take appropriate action.

5. Quality Assurance:

- Monitor and evaluate the quality of medical education provided.
- Collect and analyze feedback from students, faculty, and other stakeholders.
- Implement quality improvement initiatives based on feedback and evaluations.

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6. Documentation and Reporting:

- Maintain detailed records of curriculum changes, teaching methodologies, assessment results, and faculty development activities.
- Prepare and submit regular reports to the Dean on the committee's activities, achievements, and areas for improvement.

7. Innovation and Research:

- Encourage and support innovative educational research projects.
- Disseminate research findings to improve medical education practices.

8. Collaboration and Networking:

- Foster collaboration with other medical education institutions and organizations.
- Participate in national and international medical education networks and forums.

Committee Meetings:

- The committee will meet at least once every quarter to discuss ongoing activities, review progress, and plan future initiatives.
- Special meetings can be convened by the Chairperson to address urgent issues or proposals.

Review and Amendments:

- The committee will review its policies, procedures, and activities annually to ensure they remain effective and aligned with institutional goals.
- Any amendments to the committee's structure, roles, or responsibilities will be made in consultation with the Dean and other relevant stakeholders

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